

**IN THE CIRCUIT COURT, FOURTH JUDICIAL CIRCUIT,  
IN AND FOR DUVAL COUNTY, FLORIDA**

Case No:

Division:

IN RE: THE MATTER OF:

Petitioner

and

Respondent.

---

**STANDING FAMILY LAW ORDER**

This Standing Family Law Order shall apply to both parties in an original action for dissolution of marriage, paternity, separate maintenance, or annulment. The Order shall be effective with regard to Petitioner upon filing of the petition and with regard to Respondent upon service of the summons and petition or upon waiver and acceptance of service. This Order shall remain in place during the pendency of the action, unless modified, terminated, or amended by further order of the Court upon motion of either of the parties.

It is in the best interests of the parties in a dissolution of marriage or paternity action to learn about the problems, duties, and responsibilities that may arise during their dissolution of marriage or paternity proceeding. It is also important to act in the best interests of their children and in the cases of dissolution of marriage to preserve their assets and comply with Court orders and applicable Court rules. Therefore, the parties are hereby advised:

***IN ALL DISSOLUTION OF MARRIAGE ACTIONS***

**DISSIPATION OF ASSETS:** Neither party shall sell, transfer, encumber, conceal, assign, damage, remove, or in any way dispose of any property, individually or jointly held, nor will any party dissipate or deplete the value of an asset, e.g., adding a mortgage to real estate, without the consent of the other party in writing or without an order of the Court except in the usual course of business or for customary and usual household expenses or for reasonable attorney's fees in connection with this action. Neither party will cancel nor cause to be canceled any utilities, including telephone, electric, or water and sewer that would negatively affect the other party. Any

party who violates this provision will be required to render an accounting and may be sanctioned later if found wasting and/or depleting a marital asset.

**ADDITIONAL DEBT:** Neither party shall incur any unreasonable debts, including but not limited to, further borrowing against any credit line secured by the family residence, further encumbrance on any assets or unreasonable use of credit cards or cash advances against credit or bank cards.

**INSURANCE POLICIES:** Any insurance policies in effect at the time the petition was filed shall not be terminated, allowed to lapse, modified, borrowed against, pledged, or otherwise encumbered by either of the parties or at the direction of either party. This includes medical, hospital, and/or dental insurance for the other party and/or the minor child(ren). Each party shall maintain the existing life insurance, automobile insurance, homeowner's, or renter's insurance policies in full force and effect. Neither party shall change the beneficiaries of any existing life insurance policies. Additionally, each party shall maintain all existing insurance policies in full force and effect, without change of their terms, unless agreed to in writing by both parties. All policy premiums will continue to be paid in full on a timely basis unless there is an order of the Court by the presiding Judge or written agreement of the parties to the contrary.

**SHARED PARENTAL RESPONSIBILITY:** These provisions shall apply unless there is a conflicting Court order or allegations of domestic violence:

- a. If the parents of children live apart during the dissolution proceedings, they shall assist their children in having contact with both parties, consistent with the habits of the family. The contact shall be in person, by telephone, audiovisual communications, and/or in writing.
- b. Neither parent shall make any disparaging remarks about the other parent or quiz the child(ren) as to the other parent's private life. It is the child(ren)'s right to be spared from experiencing and witnessing any animosity or ill-feeling, if any should occur, between the parents. The minor child(ren) should be encouraged to maintain love, respect, and affection for both parents.
- c. Neither parent shall conceal the whereabouts of the child(ren) and each parent shall keep the other advised at all times of the residential address and phone numbers where the child(ren) will be residing while with the other parent. Each parent shall notify the other immediately of any emergency pertaining to any child of the parties.
- d. Each parent shall provide to the other parent his or her residence address, work and cellular telephone numbers, and e-mail address(es). Each parent shall notify the other parent, in writing, of any and all changes in his or her residence address, work and cellular telephone numbers, and e-mail address(es). Such notification shall be done within five (5) days of any such change and shall include the new address, telephone number(s), and/or e-mail address(es).

***IN ALL DISSOLUTION OF MARRIAGE (WITH DEPENDENT CHILD(REN))  
OR PATERNITY ACTIONS***

**RELOCATION:** Unless there is a prior Court order/judgment or agreement signed by both parties to the contrary, neither party shall permanently remove, cause to be removed, or permit the removal of any minor child(ren) of the parties to a location greater than fifty (50) miles from the principal residence of the parent. The intent of the restriction is not to prohibit temporary travel within the State of Florida. Neither party shall apply for any passport or passport services on behalf of any child(ren) without consent of the other parent or an order of the Court from the presiding Judge.

**PARENTING COURSE:** Pursuant to the administrative orders issued in the Fourth Judicial Circuit (Duval, Clay, and Nassau Counties) and pursuant to section 61.21, Florida Statutes, all parties to a dissolution of marriage action with minor child(ren) or to a paternity proceeding shall complete a Parent Education and Family Stabilization Course. This requirement can be satisfied only by completing the Court-approved four-hour in-class parenting course. If the parties have children who have identified special needs or emotional concerns, the parties must select a Parent Education and Family Stabilization Course that is tailored to education relating to children who have special needs or emotional concerns. The current approved course information can be obtained from Family Court Services (904) 255-1060. No other course will be accepted without Court approval.

In a dissolution action, Petitioner must complete the course within forty-five (45) days after the filing of the petition and the other party must complete the course within forty-five days after service of the petition. In a paternity action, Petitioner must complete the course within forty-five (45) days after filing the petition, and the other party must complete the course within forty-five (45) days after an acknowledgement of paternity by that party, an adjudication of paternity of the party, or an order granting time-sharing to that party.

If either party does not attend and complete the parenting course, the presiding Judge may enter an Order to Show Cause and schedule a hearing date. At the hearing, the non-complying party will be required to demonstrate why they have not attended the course. The presiding Judge may impose sanctions, including a stay of proceedings, contempt, or any other sanctions if the presiding Judge finds the sanction is just and permissible under current Florida law.

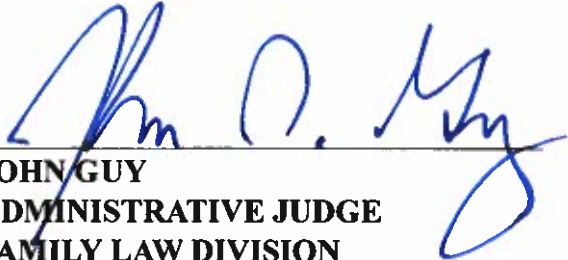
**FINANCIAL DISCLOSURE:** In a case involving any financial matters, e.g., child support, spousal support, equitable distribution, or contempt proceedings regarding support, each party must file a financial affidavit and comply with the mandatory disclosure required by Florida Family Law Rule of Procedure 12.285. Income shall be imputed to any party who fails to file a financial affidavit or fails to participate in the proceeding. See § 61.30 (2)(b), Fla. Stat. The presiding Judge may sanction any party who fails, without good cause, to satisfactorily comply with the rules pertaining to the production of financial records and other documents.

**JUDICIAL ENFORCEMENT:** Failure to comply with the terms of this Order may result in appropriate sanctions against the offending party, as permitted by Florida law.

**SERVICE AND APPLICATIONS OF THIS ORDER:** This Order shall be signed by the duly designated Administrative Judge for the Family Law Division. Petitioner or Petitioner's attorney shall serve a copy of this Order with a copy of the petition. This Order shall bind Petitioner upon the filing of this action and shall become binding on Respondent upon service of the initial pleading. This Order shall remain in full force and effect until further order of the Court. Nothing in this Order shall preclude either party from applying to the Court for further temporary orders. This entire Order shall terminate upon the entry of a Final Judgment or Dismissal of the case.

**DONE AND ORDERED** in Jacksonville, Duval County, Florida this 8<sup>th</sup> day of

February, 2024.

  
\_\_\_\_\_  
**JOHN GUY**  
**ADMINISTRATIVE JUDGE**  
**FAMILY LAW DIVISION**