

# ATTORNEY REQUEST FOR PRIVILEGED ACCESS TO COURT RECORDS

NAME: \_\_\_\_\_ FLORIDA BAR NUMBER: \_\_\_\_\_

PHONE #: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

BY MY SIGNATURE BELOW, I AM REQUESTING THE PRIVILEGE OF GAINING ELECTRONIC ACCESS TO RECORDS THAT ARE NOT ACCESSIBLE TO THE GENERAL PUBLIC BUT ARE ACCESSIBLE TO ATTORNEYS OF RECORD IN A SPECIFIC CASE (PRIVILEGED ACCESS). I UNDERSTAND THE NEED TO RESPECT THE PRIVACY OF THESE RECORDS TO WHICH I AM BEING GIVEN PRIVILEGED ACCESS AND THEREFORE REPRESENT, UNDER PENALTY OF PERJURY ENFORCEABLE IN THE FOURTH JUDICIAL CIRCUIT COURT OF FLORIDA, THAT I WILL TAKE ALL REASONABLE STEPS TO SAFEGUARD THE INTEGRITY OF THE RECORDS TO WHICH I AM BEING HEREBY GRANTED PRIVILEGED ACCESS, INCLUDING BUT NOT LIMITED TO THE FOLLOWING:

1. I UNDERSTAND THAT THE CLERK WILL ASSIGN ME A USERNAME AND PASSWORD THAT WILL BE PERSONAL TO ME. I WILL TAKE ALL REASONABLE STEPS TO SAFEGUARD THE SECURITY OF THIS USERNAME AND PASSWORD. SHOULD I HAVE REASON TO BELIEVE THAT THE PRIVACY OF MY USERNAME OR PASSWORD HAS BEEN COMPROMISED, I WILL IMMEDIATELY NOTIFY THE CLERK'S INFORMATION TECHNOLOGY DEPARTMENT SO THAT MY USERNAME AND/OR PASSWORD CAN BE IMMEDIATELY DISCONTINUED. SHOULD THE CLERK, IN HIS SOLE DISCRETION, DETERMINE THAT I AM NOT AT FAULT FOR THE COMPROMISE, I MAY BE ISSUED A NEW USERNAME AND PASSWORD. I UNDERSTAND AND AGREE, HOWEVER, THAT PRIVILEGED ACCESS IS A PRIVILEGE THAT CAN BE REVOKED WITH OR WITHOUT CAUSE BY THE CLERK AT ANY TIME;

2. I WILL NOT KNOWINGLY ALLOW ANY PERSON OTHER THAN MYSELF TO UTILIZE MY PRIVILEGED ACCESS, INCLUDING BUT NOT LIMITED TO CLIENTS OR OTHER MEMBERS OF MY OFFICE;

3. I UNDERSTAND AND AGREE THAT THE CLERK MAY MONITOR THE USE OF MY USERNAME AND PASSWORD, ELECTRONICALLY OR OTHERWISE;

4. SHOULD MY USERNAME AND/OR PASSWORD BE USED TO IMPROPERLY OBTAIN PRIVILEGED INFORMATION, I AGREE TO HOLD THE CLERK HARMLESS IN ANY LEGAL ACTION INITIATED AS A RESULT, INCLUDING BUT NOT LIMITED TO ANY CIVIL DAMAGES;

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, and witnessed by \_\_\_\_\_, an authorized representative of the Clerk's Office.

Signature \_\_\_\_\_ Witness \_\_\_\_\_