



# Clerk of the Circuit & County Courts

DUVAL COUNTY  
501 WEST ADAMS STREET  
JACKSONVILLE, FLORIDA 32202

**JODY PHILLIPS**

CLERK OF THE CIRCUIT COURT

TELEPHONE: 904-255-2000

## Request for Copy of Official Record

Fee: \$1.00 each page, plus \$2.00 certification

Please complete the following information:

Type of Document: \_\_\_\_\_

Date Recorded (MM/DD/YYYY): \_\_\_\_\_

First Party's Name (Last, First, Middle): \_\_\_\_\_

Second Party's Name (Last, First, Middle): \_\_\_\_\_

Book: \_\_\_\_\_ Page(s): \_\_\_\_\_

Number of pages requested: \_\_\_\_\_ \$1.00 each page

Certification fee: \_\_\_\_\_ \$2.00

TOTAL DUE: \$ \_\_\_\_\_

Send the complete form to:  
Duval County Clerk of Court  
Official Records Department  
501 W. Adams Street  
Jacksonville, FL 32202

Please include a cashier's check, business check, or money order made payable to Duval County Clerk of Court for the total amount due. (Personal Checks are not accepted).

Please also enclose a self-addressed, stamped envelope.